

# **User Guide**

VComm\_Faq

### **Main Functionalities**

- 1. Show Faqs on Faq page.
- 2. Add faqs based on category in cms pages using widgets.
- 3. Admin Can Add or Updated Faq Category and Faq

# **Admin Dashboard**

- 1. Login to Magento Dashboard
- 2. Go to Stores -> Configurations

Ŵ	Stores		×
CAN DASHBOARD	Settings	Currency	
\$ SALES	All Stores	Currency Rates	
Ŷ	Configuration 2	Currency Symbols	
CATALOG	Terms and Conditions		
	Order Status	Attributes	
		Product	
	Inventory	Attribute Set	
CONTENT	Sources	Rating	
REPORTS	Stocks		
STORES			
\$	Taxes		
SYSTEM	Tax Rules		
FIND PARTNERS & EXTENSIONS	Tax Zones and Rates		

3. Open VComm Tab and Click on Faq



### General

#### General

Enable Module [store view]	Enable	•
Enable Link [store view]	Enable	•
	* Enable to show faq link in footer	

- Enable Module : Enable\Disable Module on Storefront.
- Enable Link: Enable\Disable link in footer

# Adding Faq Category



#### • Go to menu VCOMM -> Faq Category

Faq	Category				Q 📣	💄 admin 👻
			_	1	Add New Faq	Category
5 reco	rds found			▼ Filters ●	Default View 👻 【	Columns -
51000				zo per page		UT 7
	Faq category id ↓	Title	Category Description	Url Key	Status	Action
	1	General	Constal Questions on the website about the husiness		<u> </u>	
			deneral questions on the website about the business	general	Enable 2	Select •
	2	Sales & Order	General questions on the website about the organiess Sales	general sales-order	Enable	Select •
	2 3	Sales & Order Delivery	General Question is on une reclasse about une dualness Sales Delivery	general sales-order delivery	Enable 2 Enable	Select   Select   Select
	2 3 7	Sales & Order Delivery Return	General Question is on use reduce about use dualness Sales Delivery Return	general sales-order delivery return	Enable 2 Enable Enable	Select + Select + Select + Select +

• To add a new faq category click Add New Faq Category button.

New Faq Category			Q 📫 🛓 admin 🗸
		← Back Save and Con	tinue Edit Save Faq Category
GENERAL INFORMATION	General		
General	Store View *	All Store Views Main Website	
Related Faq		Main Website Store Default Store View	
		Store View 2	
	Enable	Ves	
	Title *		
	Uri Key *		
	category_description		

To Edit/Delete an Existing faq category click the **select drop down** from the grid listing and choose edit/Delete.

Edit Faq Category 3			← Back	2 Delete Faq Category	Save and Continue Edit	Q a admin - 1 Save Faq Category
GENERAL INFORMATION	General					
General Related Faq	Store View +	All Store Views Main Website Main Website Store Default Store View Store View 2				
	Enable	Yes				
	Title *	Delivery			k	
	category_description	Delivery				

# Adding Faq

• To add a faq question Go to - VCOMM -> Faq

Faq			٩	<b>#3</b>	💄 admin 🗸
				Add	New Faq
~	You s	aved the Faq.			
			Filters     Oefault View	w • 1	🗘 Columns 👻
5 reco	rds fou	ind	20 💌 per page 🤇	1	of 1 >
	Id	Question	Answer	Status	Action
	3	How to place and order?	<div data-appearance="default" data-content-type="html" data-element="main">Answer 1</div>	Enable	Select 🔻
	10	How can i sell my product on your store?	estyle=#html-body (data-pb-style=MSHPSK0)[ujutify content:flees-start/display/flee/flee/directioncolumn-background-positional-data-pb-style=MSHPSK00] attachmentscr018/html-body (data-pb-style=MURSH)[bodye=NuRSH100] (bata-pb-style=MURSH100] (data-pb-style=MURSH100)] (bata-pb-style=MURSH100] (data-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-style=MURSH100)] (bata-pb-s	Enable	Select 🔻
	11	Within How many days will deliver after placing order?	<div data-appearance="default" data-content-type="html" data-element="main">Answer 3</div>	Enable	Select 🔻
	12	How to return a product?	<div data-appearance="default" data-content-type="html" data-element="main">Answer 4</div>	Enable	Select 🔻
	20	Can i pay using cheque?	<style=#html-body (data-pb-style="WR42HT](justify-content:flex-start:display:flex;flex-direction:column:background-position:left" p="" top:background-size:cover;background-repeat.ho-repeat.background-attachments:croll)<=""> <tstyle=#html-body (data-pb-style="WR42HT](justify-content:flex-start:display:flex;flex-direction:column:background-position:left" p="" top:background-size:cover;background-repeat.ho-repeat.background-attachments:croll)<=""> <tstyle=#html-body (data-pb-style='WR42HT](justify-content:flex-start:display:flex;flex-direction:column:background-parallax="0"'>data-background-size:cover;background-repeat.ho-repeat.background-attachments:croll) <tstyle=#html-body (data-pb-style="WR42HT)&lt;/p"> data-background-repeat.background-ype="timage"&gt;data-video-lap:net_main&gt;  diamond:flex:flex:flex:flex:flex:flex:flex:flex</tstyle=#html-body></tstyle=#html-body></tstyle=#html-body></style=#html-body>	Enable	Select 💌

#### • To add a new faq category click the **Add New Faq** button.

New Faq			Q	🗾 👤 admi	.n ¥
Scope: All Websites •		← Back	Save and Continue Edit	Save Fac	a
General					
Enable	Yes				
FAQ Category *	General Sales & Order Delivery Return Payment				
Question *	Drag Row, Columns, Tabs, Block, Dynamic Block or HTML Code here	fi.	Ed	t with Page Buil	der

- 1. Choose the category
- 2. Add the question & Answer
- 3. Click save

• To Edit/Delete a new faq category click the **Add New Faq** button.

Edit Faq 3				Q	🗿 👤 admin 🗸
Scope: All Websites -	← B	Back	Delete Faq	Save and Continue Edit	Save Faq
General					
Enable	Ves Ves				
FAQ Category *	General				
	Sales & Order				
	Delivery				
	Return				
	rayment				
Question *	How to place and order?				
			le.		
Answer *				Edit	with Page Builder
Answer 1					

- 1. Update the content and click **Save Faq** to Edit the content.
- 2. Click **Delete Faq** to delete.

### Adding Faq widget



- 1. Go To Admin Menu -> Content -> Pages
- 2. Choose the page which wants to include the faq Widget.
- 3. Go to Content -> Edit With Page Builder



#### 4. Choose the faq from widget type and click Insert Widget

Insert Widget
Cancel Insert Widget
Insert Widget usance.

Widget Type \* --Please Select -- 
1

5. Save the page

### StoreFront

1. Faq link is added to footer links.

About us	Privacy and Cookie Policy		Enter your email address	Subscribe
Customer Service	Search Terms			
	Advanced Search			
	Orders and Returns			
	Contact Us			
	FAQs			
	Copyright © 2013-present Magente	, Inc. All rights reserved.		

Concernal
Sales & Order

Delivery
Return

Payment

General

Sales & Order

Delivery

Return

Payment

General - FAQs

How to place and order?

Within How many days will deliver after placing order?

About us Customer Service	Privacy and Cookie Policy Search Terms	Enter your email address	Subscribe
	Advanced Search		
	Orders and Returns		
	Contact Us		

#### 2. Inserted Widget on cms Page

Control Control			Default welcome msg!	Sign In or Create an Account Default Store View $\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!\!$
Wett's Now Wenn v Wen v Gear v Training v Sale   Prove y Anatus Abdout us With more than 230 stores spanning 43 states and growing, Luma is a nationally recognized active wear manufacturer and receiver. We're passionate about active lifestyles – and it goes way beyond apparel. Atum, wellness is a way of life. We don't believe age, gender or past actions define you, only your ambition and desire for wholeness today. <b>FAQ - Ceneral</b> Toto to place and order? Vetter how many days will deliver after placing order? With How many days will deliver after placing order? Adout us Provey and Cooles Pelicy Search Terms Avariance Search Orders and Returns Costante Us Enter your email address Contact Us	🚫 LUMA			Search entire store here Q
Pere > Andreal   Character data way of like. We don't believe age, gender or past actions define you, only your ambition and desire for wholenes today.   Per derivative a convolution of unique designs and styles merged with unequadest standards of quality and authenticity. Our obscures have deep roots in yong and and the stress are warden are precisional at believe areas   FAG - General   Word prace and order?   With Hore many days with deliver after plasing order?   Prace area and area praces   Prace area   Avanced Service   Catter are   Avanced Service   Catter area   Avanced Service   Catter area   Avanced Service   Catter area	What's New Women	✓ Men ∨ Gear ∨ Training ∨ Sale		
With more than 230 stores spanning 43 states and growing, Luma is a nationally recognized active wear manufacturer and retailer. Were passionate about active lifestyles – and it goes way beyond apparel.   A Luma, wellness is a way of life. We don't believe age, gender or past actions define you, only your ambition and desire for wholeness today.   B differentiate ourselves through a combination of unique designs and styles merged with unequaled standards of quality and authenticity. Our founders have deep roots in yoga and health communities and ourselectors serve amateur practitioners and professional athletes alike.   FAQ - General   Woth How many days will deliver after placing order?   Within How many days will deliver after placing order?   Customer Service   Search Terms   Advanced Search   Orders and Returms   Customer Service   Search Terms   Advanced Search   Orders and Returms   Contact Us	Home > About us			
A Luma, wellness is a way of life. We don't believe age, gender or past actions define you, only your ambition and desire for wholeness today. Ted forentiate ourselves through a combination of unique designs and styles merged with unequaled standards of quality and authenticity. Our founders have deep roots in yoga and heatten standards of quality and authenticity. Our founders have deep roots in yoga and heatten to the past of th	With more than 2 retailer. We're pas	30 stores spanning 43 states and growing sionate about active lifestyles – and it go	g, Luma is a nationally recognized es way beyond apparel.	active wear manufacturer and
FAQ - General         How to place and order?         Within How many days will deliver after placing order?         About us       Privacy and Cookle Policy         Customer Service       Search Terms         Advanced Search       Orders and Returns         Contact Us       Copyright © 2013-present Magento, Inc. All rights reserved.	At Luma, wellness is a way of We differentiate ourselves the communities and our selection	f life. We don't believe age, gender or past actions define you, o rough a combination of unique designs and styles merged with u ons serve amateur practitioners and professional athletes alike.	nly your ambition and desire for wholeness today. nequaled standards of quality and authenticity. Our fo	unders have deep roots in yoga and health
How to place and order? Within How many days will deliver after placing order? About us Privacy and Cookie Policy Customer Service Search Terms Advanced Search Orders and Returns Contact Us Copyright © 2013-present Magento, Inc. All rights reserved.	FAQ - General			
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Contact Us Copyright © 2013-present Magento, Inc. All rights reserved.		Orders and Returns		
Copyright © 2013-present Magento, Inc. All rights reserved.		Contact Us		
		Copyright © 2013-pre	sent Magento, Inc. All rights reserved.	

### Disclaimer

- 1. Prior to installing the module, it is strongly advised to create a backup of your server files and database.
- 2. We shall not be held responsible for any negative consequences that may arise during the installation process.
- 3. It is advisable to conduct your own testing by installing the extension on a test server.