



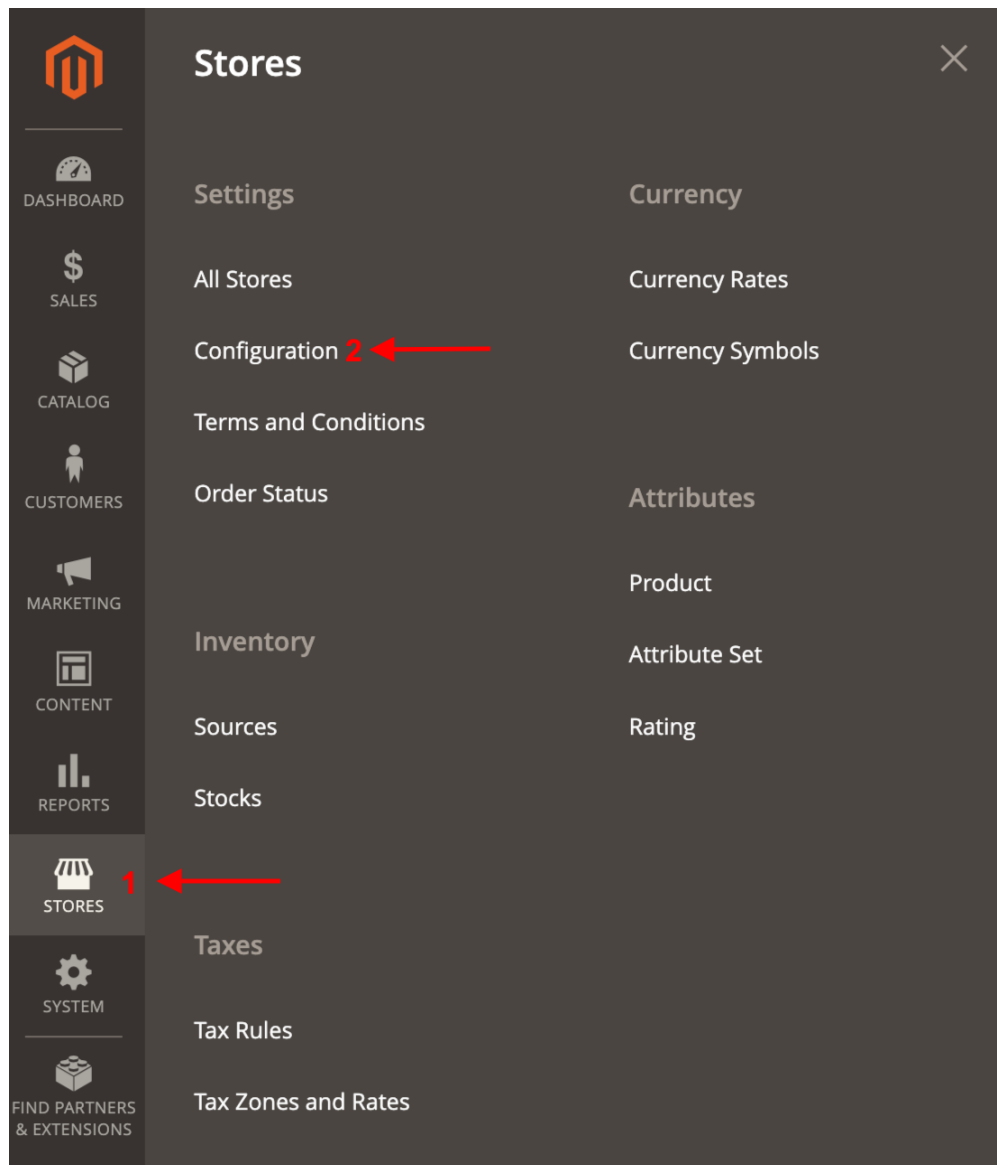
User Guide

Main Functionalities

1. Show Abandoned Cart List as a grid
2. Dispatch three reminder mails to abandoned cart customers in configured time periods
3. View Abandoned Quote Item details

Admin Dashboard

1. Login to **Magento Dashboard**
2. Go to **Stores -> Configurations**



3. Open **VComm** Tab and Click on **Abandoned Cart**

The screenshot displays the VComm Configuration interface. On the left is a vertical navigation menu with icons and labels for various sections: DASHBOARD, SALES, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM, FIND PARTNERS & EXTENSIONS, and VCOMM. The main area is titled "Configuration" and contains a tree view of configuration categories. The "VCOMM" category is expanded, showing sub-items: "Core", "Abandoned Cart", "SERVICES", and "ADVANCED". Red arrows and numbers indicate the steps: arrow 3 points to the "VCOMM" header, and arrow 4 points to the "Abandoned Cart" sub-item.

Category	Sub-item
VCOMM	Core
VCOMM	Abandoned Cart
VCOMM	SERVICES
VCOMM	ADVANCED

General

- **Module Status** : Enable\Disable Module
- **Cart considered Abandoned After(hours)** : hours after which cart will be marked abandoned

First Email Settings

- **First Reminder Mail to be sent after(hours)** : hours past cart creation after which first mail will be triggered
- **Email Sender** : Email Sender
- **Select Email Template** : Email Template for first mail

Second Email Settings

- **First Reminder Mail to be sent after(hours)** : hours past cart creation after which first mail will be triggered
- **Email Sender** : Email Sender
- **Select Email Template** : Email Template for first mail

Third Email Settings

- **First Reminder Mail to be sent after(hours)** : hours past cart creation after which first mail will be triggered
- **Email Sender** : Email Sender
- **Select Email Template** : Email Template for first mail

Backup Scheduled

- **Frequency**: frequency of cron for emails to be sent
- **Start Time**: Start time of cron

General

Module Status [store view] Yes Use system value

Cart considered Abandoned After(hours) [store view] 0.25 Use system value

Time after which cart will be marked abandoned. The unit is hours.
Example: If we enter 5, then after 5 hours, carts will be considered abandoned.

First Email Settings

First Reminder Mail to be sent after(hours) [store view] 0.5 Use system value

Time after which first reminder is triggered. The unit is hour.
Example: If we enter 6, then after 6 hours, first email will be sent.

Email Sender [store view] Sales Representative Use system value

Select Email Template [store view] Template for first abandoned cart email (Default)

Second Email Settings

Second Reminder Mail to be sent after(hours) Use system value

Time after which second reminder is triggered. The unit is hour.
Example: If we enter 7, then after 7 hours, second mail will be sent.

Email Sender Use system value

Select Email Template

Third Email Settings

Third Reminder Mail to be sent after(hours) Use system value

Time after which third reminder is triggered. The unit is hour.
Example: If we enter 8, then after 8 hours, third mail will be sent.

Email Sender Use system value

Select Email Template

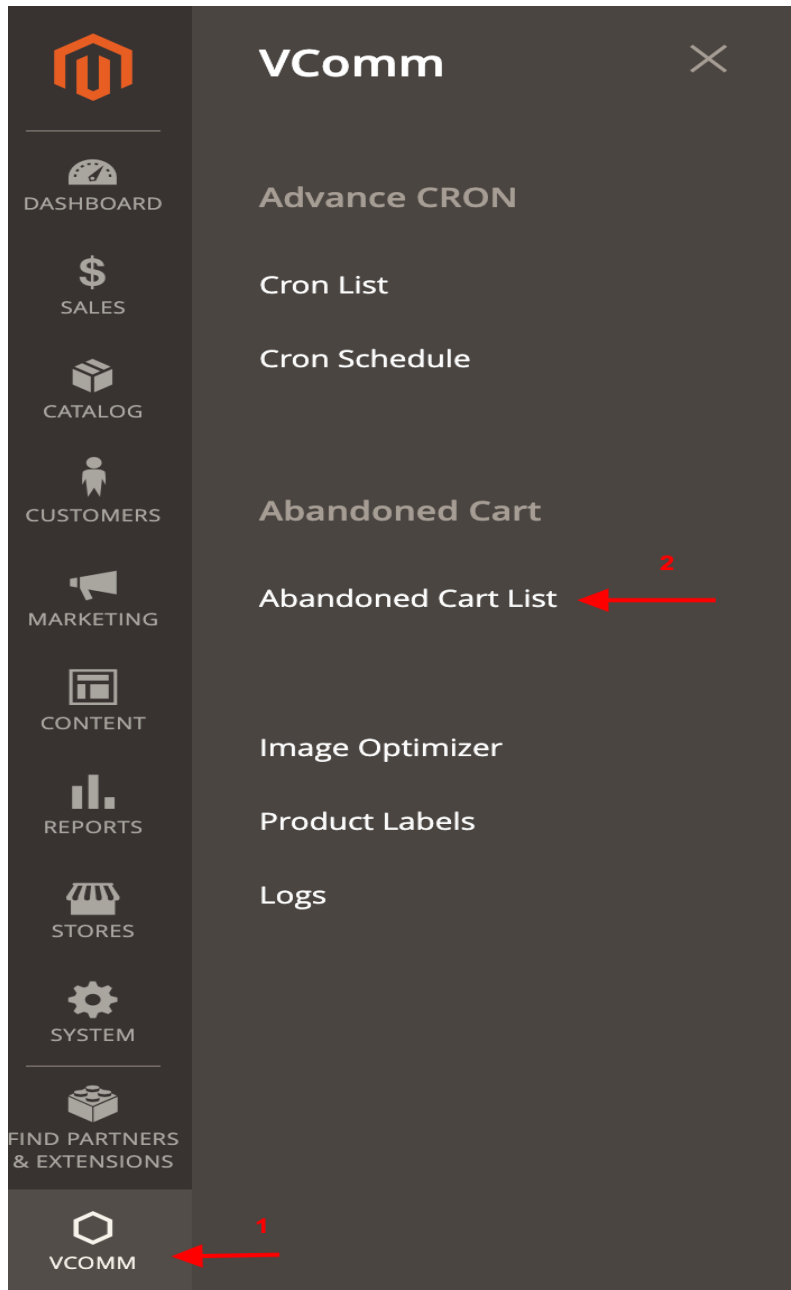
Backup Scheduled

Frequency

Start Time : :

Abandoned Cart Grid View

- Login to **Magento Dashboard**
- Go to **VComm** -> **Abandoned Cart List**



View of Abandoned Cart Details

Abandoned Cart

19 records found

Quote ID	Customer	Customer Email	Store View	Customer Group	Created	Action
8	Sruti Shaji	srutishaji1996@gmail.com	Main Website Main Website Store Default Store View	General	Feb 6, 2023 10:59:27 AM	View
9	Susan Shaji	sruti@bluelogic.ae	Main Website Main Website Store Default Store View	General	Feb 6, 2023 11:07:58 AM	View
13	srutisincy	srutisincy@gmail.com	Main Website Main Website Store Default Store View	NOT LOGGED IN	Feb 16, 2023 9:08:29 AM	View

- The Grid gives the Customer name and email, if it is registered customer, customer name will be a hyperlink which navigates to customer detail page
- The View button navigates to a page with abandoned cart details

View Abandoned Cart Id 8

Back

Quote Product Details

ID	Name	SKU	Qty	Price	Type	Discount Amount
1	Product1	Product1	1	10.0000	simple	0.0000

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Disclaimer

1. Prior to installing the module, it is strongly advised to create a backup of your server files and database.
2. We shall not be held responsible for any negative consequences that may arise during the installation process.
3. It is advisable to conduct your own testing by installing the extension on a test server.